

## **TERMS OF REFERENCE**

### **TECHNICAL SUPPORT FOR EDITING AND CONSISTENCY CHECK OF RED LIST ASSESSMENTS**

**UNIT:** IUCN Centre for Mediterranean Cooperation

**ORGANIZATION:** International Union for Conservation of Nature (IUCN)

**LOCATION:** Centre for Mediterranean Cooperation, Malaga, Spain

**EXPECTED START DATE:** 1 October 2017

**TYPE OF CONTRACT:** Consultancy

**CLOSING DATE:** 24 September 2017

#### **BACKGROUND**

The International Union for Conservation of Nature (IUCN) is the world's oldest and largest global environmental organization, with more than 1,200 government and NGO members and almost 11,000 volunteer experts in some 160 countries. IUCN's work is supported by over 1,000 staff in 45 offices and hundreds of partners in public, NGO and private sectors around the world.

The mission of the IUCN Centre for Mediterranean Cooperation (IUCN-Med) is to influence, encourage and assist Mediterranean societies in achieving both the conservation and sustainable use of natural resources, and sustainable development.

With a strong focus on biodiversity, nature conservation, protected areas and ecosystem services, IUCN -Med provides valuable input into ongoing policy debates in these areas, as well as a broad platform for discussions thanks to its varied membership.

#### **OBJECTIVE AND SCOPE OF WORK**

Under the direct supervision of the Mediterranean Species Programme, the consultant will support the work and projects related to editing (including English language), completing and checking consistency of Red List assessments produced by IUCN Med. This will include activities such as data compilation, contacting experts, contributing to technical reports and to contents for communication purposes, undertaking data analysis from the Red List database, etc.

This assignment will include the following tasks (not exhaustive):

- Assist in the implementation of the Mediterranean Red List (plants, invertebrates, etc.) including liaising with experts, reviewing species assessments, entering data into SIS and providing input for elaboration of species distribution maps;
- Submit completed Red List assessments to IUCN Red List Unit and ensure the follow up;
- Upon request of supervisor, provide support for Red List workshop facilitation;
- Upon request of supervisor, assist in preparing presentations and draft web stories on a variety of topics related to species diversity;
- Assist in drafting contents and maps for the IUCN Mediterranean website,
- Assist in the development of story-maps for publication in the IUCN Med web portal according to available template.
- Assist in writing reports, press releases, publications, etc. related to the work carried out.

## **DELIVERABLES**

The outputs of this consultancy will be:

- Tracking table with ongoing status of work
- Quarterly reports of the work carried-out are to be submitted along with invoices.

## **SUPERVISION AND COLLABORATION**

The Consultant will work under the supervision of IUCN Mediterranean Species Programme. To coordinate the work, regular meetings, preferably by Skype but also face-to-face if needed, are expected with the team.

## **BUDGET AND TIMELINE**

The maximum budget available for this consultancy is Euro 26.500,00 (all taxes included). Proposals with larger amounts should be clearly justified. Travel costs for two meetings with the Supervisor should be included.

The technical support shall be expected to start in October 2017 for a duration of 12 months.

## **SKILLS AND EXPERIENCE REQUIRED OF CONSULTANT(S)**

The consultant is expected to have the following skills and expertise:

- Advanced degrees in environmental sciences, biology, ecology, or related discipline
- Proven experience in application of IUCN Red List assessment. Red List Trainer/Assessor certificate would be an advantage
- Proven experience in management of IUCN Red List related databases (especially SIS)
- An excellent command of written English is essential; understanding of Spanish and/or French are assets
- Exceptional writing and editing skills to edit species accounts in SIS.
- Strong organizational and communication abilities, including attention to detail
- Ability to work remotely with little oversight and under pressure, and to set own work priorities as appropriate with capacity to meet deadlines
- Working experience in the Mediterranean region context

## **APPLICATION**

The IUCN invites individual consultants to indicate their interest in providing their services. Interested consultants must provide:

- Letter of interest with an outline of working methodology and financial offer
- CV of the candidate/es with demonstrated experience on the relevant tasks

All offers will be evaluated based in: (i) proposed methodology, (ii) the expertise of the candidate/es in relation with the tasks, (iii) financial offer.

The application documents should be sent by email to [catherine.numa@iucn.org](mailto:catherine.numa@iucn.org) and [violeta.barrios@iucn.org](mailto:violeta.barrios@iucn.org), no later than 24 September 2017.

Please note that only selected applicants will be contacted.  
Interested consultants may obtain further information at the e-mail-address:  
[catherine.numa@iucn.org](mailto:catherine.numa@iucn.org)